

BOARD OF SUPERVISORS

Brown County

305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600



E-Mail BrownCountyCountyBoard@co.brown.wi.us

PHONE (920) 448-4015 FAX (920) 448-6221

"PUBLIC NOTICE OF MEETING"

Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held

THE WEEK OF JULY 29 – AUGUST 2, 2013

MONDAY, JULY 29, 2013

*3:00 pm Housing Authority – Special Meeting

Room 400, City Hall
100 N. Jefferson Street

TUESDAY, JULY 30, 2013

*5:00 pm Board of Health

Health Department, 2nd Floor
610 South Broadway

WEDNESDAY, JULY 31, 2013

*6:00 pm **BOARD OF SUPERVISORS – GRIEVANCE SESSION**

Legislative Room 203, City Hall
100 N. Jefferson Street

THURSDAY, AUGUST 1, 2013

(No Meetings)

FRIDAY, AUGUST 2, 2013

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

SPECIAL MEETING

AGENDA

BROWN COUNTY HOUSING AUTHORITY

Monday, July 29, 2013, 3:00 p.m.

City Hall, 100 N. Jefferson Street, Room 400

Green Bay, WI 54301

MEMBERS: Tom Diedrick–Chair, Ann Hartman, Sup. Andy Nicholson, Corday Goddard, Adam DeKeyser

ORDER OF BUSINESS:

1. Review and possible action with respect to the BCHA's application to manage the state project-based housing vouchers.

Closed session deliberation and possible action regarding BCHA's application to manage the state project-based housing vouchers. Pursuant to Wis. Stat. § 19.85(1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The Authority may thereafter reconvene in open session pursuant to Wis. Stat. § 19.85(2), to report the results of the closed session and consider the balance of the agenda.

**BROWN COUNTY BOARD OF HEALTH
TUESDAY, July 30, 2013
5:00 PM**

Brown County Health Department
610 South Broadway Street
Second Floor Conference Room
Green Bay, WI 54303

AGENDA

1. Call to Order, Welcome, and Introductions
2. Approval / Modification of the Agenda
3. Approval of Minutes of June 25, 2013
4. Odor Complaints/ Ordinance
5. Correspondence Received.
6. 2014 Budget Proposal
7. Director's Report
8. All Other Business Authorized by Law
9. Adjournment / Next Meeting.

Please RSVP attendance to Juli Gray at 448-6405 no later than 4:30 PM Friday, July 26, 2013. Thank-you!

Notice is hereby given that action by this board may be taken on any of the items which are described or listed in this agenda.

BOARD OF SUPERVISORS

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PATRICK W. MOYNIHAN JR., CHAIR

THOMAS J. LUND, VICE CHAIR

PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the Brown County Grievance Session of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, July 31, 2013 at 6:00 p.m.**, in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

BROWN COUNTY GRIEVANCE SESSION 6:00 p.m.

The following matters will be considered:

Call to order.

Opening Roll Call.

1. Adoption of Agenda.
2. Appeal of employee grievance to County Board. Discussion and review of the record by County Board of an impartial hearing officer's decision regarding an employee grievance resulting in discipline, and possible action by the County Board.
 - a. Closed Session on this appeal to the County Board to review and discuss the record of an impartial hearing officer's decision regarding an employee grievance resulting in discipline, and possible action by the Board after review. Closed session pursuant to Wis. Stat. §19.85 (1)(b) considering dismissal, demotion or discipline of any public employee or person....or the investigation of charges against such person, ...and the taking of formal action on any such matter; provided that the public employee is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action may be taken. The notice shall contain a statement that the person has the right to demand that the evidentiary hearing or meeting be held in open session, and further closed pursuant to Wis. Stat. (1)(f) considering personal histories or disciplinary data of specific persons, preliminary considerations of specific personnel problems or the investigation of charges against specific person ...which if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.
 - b. Open Session: Discussion, review and possible action by the County Board on the appeal of an impartial hearing officer's decision of an employee grievance resulting in discipline
3. Closing Roll Call.

4. Adjournment to Wednesday, August 21, 2013 at 7:00 p.m., Legislative Room, 100 N. Jefferson Street, Green Bay, Wisconsin

Submitted by:

A handwritten signature in black ink, appearing to read "Patrick W. Moynihan, Jr.", with a stylized, flowing script.

Patrick W. Moynihan, Jr.
Board Chairman

July

2013

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Ed & Rec 5:30 p.m.	2	3 Public Safety 5:30 pm See June 26th	4  County Board Office Closed	5	6
7	8 Executive Cmte 5:30 pm	9	10	11	12	13
14	15	16 Vet's Recognition 5:00 pm	17 Board of Supervisors 7:00 pm	18	19	20
21	22 Land Con 6:30 pm PD&T 6:45 pm	23	24 Human Svc 6:00 pm	25 Admin 5:00 pm	26	27
28	29	30	31 Special Board of Sup Grievance Hearing			

AUGUST 2013



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1	2	3
4	5	6	7 Public Safety 5:30 pm	8 Executive Cmte 6:00 pm	9	10
11	12	13	14	15 Ed & Rec 5:00 p.m.	16	17
18	19	20 Veterans Recognition Subcommittee 5:00	21 Board of Supervisors 7:00 pm	22 Admin 5:00 pm	23	24
25	26 Land Con 6:00 pm PD&T 6:15 pm	27	28 Human Svc 6:00 pm	29 Special Board of Sup Grievance Hearing	30	31

BROWN COUNTY COMMITTEE MINUTES

- Harbor Commission (June 10, 2013)
- Human Services Board (June 13, 2013 and July 11, 2013)

To obtain a copy of Committee minutes:

http://www.co.brown.wi.us/minutes_and_agendas/

OR

Contact the Brown County Board Office or the County Clerk's Department

PORT AND SOLID WASTE DEPARTMENT

Brown County

2561 SOUTH BROADWAY
GREEN BAY, WI 54304

PHONE: (920) 492-4950 FAX: (920) 492-4957

DEAN R. HAEN

DIRECTOR

PROCEEDINGS OF THE BROWN COUNTY HARBOR COMMISSION

A meeting was held on **Monday, June 10, 2013**
Clarion Hotel, 200 Main St., Green Bay, WI

1) The meeting was officially called to order by Ron Antonneau at 11:31 am.

2) Roll Call:

Present: President Neil McKloskey
Commissioner Bryan Hyska
Commissioner Hank Wallace
Commissioner John Hanitz
Commissioner Tom Klimek
Commissioner Ron Antonneau

Excused: Vice-President Craig Dickman
Commissioner Greg Flisram
Commissioner Bernie Erickson

Also Present: Dean Haen, Brown County P&SW
Mark Walter, Brown County P&SW
Bill Miston, WLUK-TV
Chris Bourassa, WLUK-TV
Tom Sieber, Brown County Board of Supervisors- District #1

3) Approval/Modification – Meeting Agenda

A motion to approve the agenda was made by Ron Antonneau and seconded by Tom Klimek. Unanimously approved.

4) Approval/Modification – May 13, 2013 Meeting Minutes

A motion to approve the minutes of May 13, 2013 was made by Ron Antonneau and seconded by Tom Klimek. Unanimously approved.

5) Department Reorganization – Request for Approval

The reorganization packet is recently completed and delivered in hand to the Harbor Commission. The Department name is proposed to be Brown County Port and Resource Recovery Department to better reflect business activities. The same information will be sent to Solid Waste Board next Monday (June

17, 2013), PD & T that following Monday (June 24, 2013), and County Board (July 17, 2013). The Department has a successful track record. Dean Haen has served as Port Manager, Interim-Director and now Director, he noticed the department was being run well and missions were being accomplished, however there were also some things that could be improved upon in order to have a flexible workforce with cross training, improved teamwork and a breakdown of information silos. For example, the position of the Port Manager operated in a silo with total independence. That position oversaw business development, financials, project management, public relations and operations of the facility. If the position was vacant no one could have easily and effectively completed the necessary work. Going forward, the thought is to operate more as a team and have more people in the decision making process working on pieces of the job responsibilities (cross training). Port administrative duties are proposed to be split between the Director, Business Development Manager and Operations Manager. Along with the Director, the Business Development Manager (35%) will stay on top of legislative items, writing grants, maintaining relationships, research and conducting business development opportunities. The department will also need an Operations Manager (25%) to operate the Port's three disposal facilities (Bay Port, Renard, and Cat Island) and Bysby Ave. For the Solid Waste side, the plan is to combine the Household Hazardous Waste Aides and Scale Operators to create a pool of people who would operate the Recycling Transfer Station, Household Hazardous facility, and the Solid Waste Transfer Station scale as Resource Recovery Associates. The department would identify one person as the lead for each of the areas. Along with these changes would be making the Clerk/Typist II position from part-time to full-time and bringing the Account Clerk I to an Account Clerk II level. The goal is to have the reorganization effective September 1, 2013.

A motion to approve the Department Reorganization was made by Hank Wallace and seconded by Ron Antonneau. Unanimously approved.

6) 2013 Operation Plan – Request for Approval

Annually the department puts together an operating plan looking at the five-year vision, tracking the progress of meeting the strategic objectives, and putting together objectives for the next calendar year. The operating plan is based off the strategic plan and contains similar information as our annual report. The draft operating plan looks at the objectives accomplished or proposed to meet the four strategic plan goals; (1) Open new markets, (2) Sustainable Economics, (3) Expand Markets and Revenues, and (4) Autonomous and World Class Operations.

A motion to approve the 2013 Operation Plan was made by Bryan Hyska and seconded by Ron Antonneau. Unanimously approved.

7) Award of Excellence from American Great Lakes Ports Association – Update

The department submitted the public education campaign to AGLPA. This year the department received an award of excellence from the overall campaign (one of twenty-six awards presented in different categories). This is reflective of our overall outreach to the community.

8) Cat Island Chain Restoration Project - Update

New photos were taken both from the air and on the ground to capture the status of the project. To date, the department has spent just under 40% of the overall budget for all of the rock on this project. There are some modifications that the Port is going to take on like purchasing of material to build an off-loading facility in order to ensure that the County meets its cost-share on the project.

9) Renard Island Closure Project - Update

The money for costs has been identified by the US Army Corps of Engineers to close Renard Island. The bid is planned to be out in September with construction starting in November/December. The bid is to move 265,000 cubic yards of dredged material from Bay Port to Renard Island this winter as part of the final cover.

10) Director's Report - Update

The department is putting together a public relations RFP.

The Tall Ships proposal was brought to PMI with the Port offering \$1,000 and in-kind services for a sponsorship. No response has been received to-date.

The Port was notified that we will be receiving a grant for the Wisconsin Commercial Ports Master Plan through the Wisconsin Coastal Management Program.

The Great Lakes Governors adopted a resolution touting the importance of the Great Lakes shipping. In the past, they have taken a more environmental approach.

11) Audit of Bills – Request for Approval

A motion to approve the Bills was made by Tom Klimek and seconded by Bryan Hyska. Unanimously approved.

12) May Tonnage Report – Request for Approval

Tonnage is up by 16%. The biggest changes are in limestone and salt, which are up. Lake Michigan has risen five to six inches, twice its normal rate, just in spring.

A motion to approve the May Tonnage Report was made by Ron Antonneau and seconded by John Hanitz. Unanimously approved.

13) Such Other Matters as Authorized by Law

None

14) Closed Session

Pursuant to Wis. Stat. § 19.85(1)(e), any meeting of a governmental body may be convened in closed session for purposes of deliberating or negotiating the purchasing of public properties, the investing of public funds, or the conducting of other specified public business, whenever competitive or bargaining reasons require closed session.

A motion to go into closed session was made by Hank Wallace and seconded by Bryan Hyska. A roll call vote followed with the following Board members voting “aye”: Neil McKloskey, Ron Antonneau, Bryan Hyska, Hank Wallace, John Hanitz, and Tom Klimek. There were no “nay” votes; the motion was passed. The purpose of the closed session was for deliberation and possible negotiations/action relating to the consideration of a sale of a portion of parcel 6-6 in the City of Green Bay.

A motion was made by Hank Wallace and seconded by Ron Antonneau to return to open session. A roll call followed with the following Board members voting “aye”: Neil McKloskey, Ron Antonneau, Bryan Hyska, Hank Wallace, John Hanitz, and Tom Klimek. There were no “nay” votes; the motion was passed.

The Board continued with agenda items in open session.

- 15) A motion to adjourn was made by Ron Antonneau and seconded by Hank Wallace.**
Unanimously approved. Meeting adjourned at 1:25 pm.

Neil McKloskey, President
Harbor Commission

Dean R. Haen, Director
Port & Solid Waste Department

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Board** was held on Thursday, June 13, 2013 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Paula Laundrie, Craig Huxford, Carole Andrews,
Susan Hyland, John Van Dyck
Excused: Helen Smits, Bill Clancy, JoAnn Grashberger
Also Present: Jeremy Kral, Interim Executive Director

1. **Call Meeting to Order:**
The meeting was called to order by Chair Tom Lund at 5:16 p.m.
2. **Approve/Modify Agenda:**
LAUNDRIE/HYLAND moved to approve the agenda.
The motion was passed unanimously.
3. **Approve Minutes of May 9, 2013 Human Services Board Meeting:**
ANDREWS/HUXFORD moved to approve the minutes dated May 9, 2013.
The motion was passed unanimously.
4. **Executive Director's Report:**
Chairman Lund updated the Board on the status of the Executive Director position explaining that there will be an appointment by the County Executive with approval by the County Board. Jeremy Kral, Interim Director of Human Services, stated he would appreciate any recommendations made to the Executive on his behalf.

Mr. Kral reported on the following activities from his Interim Director's Report (attached):

- Adult Protective Services – Mr. Kral updated the Board by reporting there were a record number of emergency protective placements in 2012 appearing to occur when an adult is incapable of making decisions for themselves and danger of imminent risk is present. He indicated that thus far 2013 has seen this trend continue, not necessarily unexpected based on demographics and increasing numbers of population living and staying in their homes longer. Kral noted that finding facilities able to meet the needs of adults in this circumstance can be difficult, expressing appreciation for community providers who are willing to partner with Brown County Human Services in serving these consumers. He indicated that the 2014 budget, under development, may reflect some measure of addressing this issue in order to be responsive to the needs of vulnerable adults with a possible investment in Adult Protection Worker staff time.

- Family Care – Kral reported staff is closely monitoring the state budget for news of Family Care. Most recently a Joint Committee on Finance Omnibus motion would require a report from the State Department of Health Services to the committee on 12/14/2013 which would provide the committee more information in the form of specific details and projections. Kral indicated that Brown County has been open and well-known in support of Family Care and that position remains unchanged. He has met with legislators and their staff in support of the program and recently met with Devon Christianson at the ADRC to discuss the collaboration necessary between Human Services and the ADRC during the critical transition period. Kral stated that if Family Care is included in the state budget anytime this biennium, Brown County will be prepared to move forward.

(Supervisor VanDyck arrived 5:25 p.m.)

Ms. Laundrie asked the requirements of a Adult Protective Care worker position and Mr. Kral stated that a Bachelor's in Social Work or related field would be necessary.

Chairman Lund commented that legislator Gary Bies from this area has been promoting Family Care as it relates to the number of participants in Brown County. Mr. Kral pointed out that legislators are looking at the long term growth of the program. He also noted that Family Care will cost Brown County more in tax levy the first few years, with less investment after 7 or 8 years. He noted he will be advocating for statutory change if necessary.

ANDREWS/LAUNDRIE moved to receive and place on file.
Motion was carried unanimously.

5. **CTC Re-Design:**

Kral explained there has been an effort underway for over a year which stands to better meet the needs of Brown County citizens and also provide more sustainability and self-reliance within the Community Treatment Center (CTC). This effort entails essentially dividing the current acute psychiatric hospital into a smaller hospital and a Community Based Residential Facility (CBRF). By doing this, the needs of consumers will be better met because there is a need for a way to serve people who fall between needing acute psychiatric hospital care and being ready to return to a community-based living situation. Kral explained this move will also put the CTC in a better financial situation in two ways, the first allowing the hospital to bill Medicaid (explanation attached), and secondly the programming and crisis stabilization services provided in the CBRF will be reimbursable for eligible consumers. At this time it is not anticipated that staffing levels will change.

When asked about a timetable, Kral indicated that currently (May-June 2013) is being used to acquire specifications for the modifications to the building. Human Services will be working in collaboration with Facilities Management to advance the project so that it is ready for bids.

In July 2013 construction bids will be evaluated and a recommendation made to the County Board with a request for final approval in August. Construction of a

dividing wall and modifications to existing space as required by code and to provide the best service to clients is scheduled for September/October, with finalization of the Community-Based Residential Facility (CBRF) to open in November/December 2013.

Information related to justification and impact on Operating Budget is attached.

When asked by Mr. VanDyck regarding out of county patients, Kral indicated he will be researching the possibility of availability, rates and revenue flow further and will report back.

VANDYCK/ANDREWS moved to receive and place on file.
Motion was carried unanimously.

6. Financial Report for Community Treatment Center & Community Programs:

Mr. Kral highlighted financial numbers from the CTC and Community Programs as provided in packet material through April 2013. He reported that year to date results at the CTC show a deficit primarily due to lower hospital revenue and census, however, overall both are on point and slightly favorable.

Mr. VanDyck asked if the verbal report could be put in writing and provided in packet material prior to the meeting rather than, or in addition to, the current financial report provided.

HUXFORD/HYLAND moved to receive and place on file.
Motion was carried unanimously.

7. Statistical Reports

- a. Monthly Inpatient Data – Community Treatment Center
- b. Monthly Inpatient Data – Bellin Psychiatric Center
- c. Child Protection – Child/Abuse/Neglect Report
- d. Monthly Contract Update

Please refer to the packet which includes this information.

8. Request for New Non-Continuous Vendor

Please refer to the packet which includes this information.

9. Request for New Vendor Contract

Please refer to the packet which includes this information.

10. Other Matters

Paula Laundrie expressed concern with the number of suicides reported in the county and school system, asking if this issue could be addressed by the Board. It was agreed to put on a future agenda.

Chairman Lund also asked that an update on Foster Care be put on a future agenda, along with a report on child abuse.

Ms. Laundrie noted she has been informed that Rawhide has a satellite location in the City of Green Bay so that family can be more involved in care and action

plans. Although unaware of this specifically, Mr. Kral was aware of an ability to keep more youth from going to Lincoln Hills.

Mr. VanDyck noted that in the last budget session, dollars were expended for additional staff to deal with child abuse, asking if any effort has been made to reduce child abuse, rather than just deal with it. Chairman Lund pointed out that the Birth to Three Program was put in place to reduce child abuse numbers and has proved successful. Kral noted that the Human Services budget was reduced overall in 2012, although increased in this one area primarily due to the low number of investigations which were being completed, noting that additional reporting does not mean increased abuse. Mr. Huxford noted that as a former investigator for the Sheriff's department that an increase in a diverse population has required a need for different programming. Chairman Lund agreed to also put this item on a future agenda.

Future Agenda Suggestions:
Suicide Prevention
Foster Care
Child Abuse

Next Meeting, Thursday, July 11, 2013
5:1 p.m. – Sophie Beaumont Building, Board Room A

11. **Adjourn Business Meeting**
ANDREWS/HUXFORD moved to adjourn, motion passed unanimously.
Chairman Lund adjourned the meeting at 6:04p.m.

Respectfully submitted,

Rae G. Knippel
Recording Secretary

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Board** was held on Thursday, July 11, 2013 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Paula Laundrie, Craig Huxford, Carole Andrews,
Susan Hyland, John VanDyck, Helen Smits, Bill Clancy,
JoAnn Grashberger

Also Present: Jeremy Kral, Interim Executive Director
Ian Agar – Long Term Care Manager
Tim Schmitt – Finance Manager
Mary Johnson – Hospital & Nursing Home Administrator

1. **Call Meeting to Order:**
The meeting was called to order by Chair Tom Lund at 5:16 p.m.
2. **Approve/Modify Agenda:**
GRASCHBERGER/SMITS moved to approve the agenda.
The motion was passed unanimously.
3. **Approve Minutes of June 13, 2013 Human Services Board Meeting:**
CLANCY/LAUNDRIE moved to approve the minutes dated June 13, 2013.
The motion was passed unanimously.
4. **Executive Director's Report:**
Jeremy Kral, Interim Executive Director distributed his written report (attached), highlighting the following:
 - **State Budget** – Mr. Kral reported on two of the major program areas which have been addressed, the first with regard to Adult Behavioral Health. He indicated that the budget has a provision which would relieve the county of the local share of services through the Comprehensive Community Services (CCS) program, provided that the counties are operating in a multi-county consortium for this program. Kral indicated that Brown County Human Services is well positioned to respond to this state action because they have an existing CCS program and have already begun discussions with neighboring counties about a multi-county effort. The second of the two major programs addressed by the state budget is Family Care. The action taken by the legislature was to require the State Department of Health Services to bring a report to the Joint Finance Committee by mid-December 2013. This report will provide the committee with further information and analysis on Family Care. Based on this action by the legislature, Kral predicts that the state's intentions for Family Care expansion can be expected in late 2013 or early 2014.

- **Electronic Medical Record Project** – Kral reported that this project will soon be taking a step forward, with treatment planning coming online due to the efforts of several staff members.
- **Redesign of the Nicolet Psychiatric Center** – Initial planning for the redesign has been completed and the construction project is out for bids. Kral indicated there has been great collaboration with the Public Works Department in moving this along. It is expected to have a low bid recommendation in July for the remodeling necessary to reduce the number of hospital beds and develop a Community Based Residential Facility (CBRF) at the Center. He explained that this move will provide appropriate care for patients and will fill a gap in the system of care for people with behavioral health conditions. He added that another advantage of this move is that freestanding psychiatric hospitals 16 beds or smaller are not classified as institutions for mental disease (IMD) by the federal government. IMD's are prohibited from billing Medicaid, but psychiatric hospitals which are not IMD's may bill Medicaid for services. Access to this revenue stream will assist with making the hospital more sustainable and will reduce levy dependence.
- **Integration of Inpatient and Outpatient Behavioral Health Services** – Kral reported that as part of restructuring, nurses who primarily handle medications in the clinic will report to the Director of Nursing in the hospital and both the Inpatient Social Services Unit and the Outpatient Clinic will report to the same upper manager. He explained that a common reporting structure will create a better environment for the involved personnel to enhance collaboration of the two areas, and in addition growing coordination and integration will help with efforts to have a unified, seamless continuum of care for all consumers accessing Behavioral Health Services.
- **Economic Support Unit** – This unit has won an award for excellent performance, stating that the FY2012 Food Share payment accuracy rate was 100%. Kral indicated that only two other counties in the state have reached that mark.

Board Member, Paula Laundrie, asked that it be in the record and that the Economic Support Unit staff be made aware that Board members are very proud of this accomplishment.

HUXFORD/VANDYCK moved to receive and place on file.
Motion was carried unanimously.

5. **Building Adult Protective Services Capacity:**

Ian Agar – Long Term Care Manager, referred to his report regarding Adult Protective Services (attached), stating that services of this program are provided to individuals with developmental disabilities, degenerative brain disorder, serious and persistent mental illness, or any other like incapacity with the goal to keep the individuals safe from abuse, neglect, financial abuse, and to prevent the individual from experiencing deterioration or from inflicting harm on himself or herself, or another person, per Wis. Stat. 55.02. Referrals are received from law enforcement, the ADRC, hospitals, shelters, medical staff, adult day care

centers, victims themselves, family, or neighbors. He explained there are two categories involved (Adults at Risk – AAR, and Elder Adults at Risk EAR).

Agar explained that although there is linkage with various community resources, the program is largely run with volunteers. Funding is received from general purpose revenue, along with some levy funding, and the use of grant funds.

Agar stated that some LTC unit case managers complete APS related work for their clients when the need arises, with this cost estimated to be about 2.5 case managers. With the coming of Family Care, there will be no LTC staff available for this task. Agar indicated that supervision for APS is now one-fourth of his role. He stated that in order to take care of escalating numbers related to service costs, there is an anticipated need for an additional staff person at a cost of \$84,000 in the next budget cycle.

Discussion and comments from the Board were addressed by Mr. Agar.

ANDREWS/SMITS moved to receive and place on file.
Motion was carried unanimously.

6. **Financial Report for Community Treatment Center & Community Programs:**
Tim Schmitt, Budget & Finance Manager, reported financial results through May 31, 2013. He indicated that Community Programs results show that revenues are lagging YTD through May. Intergovernmental revenue is largely based on submitted expenses and are about 2% lower than budget. Expenses are lower than budget by 3% primarily due to lower wage and fringe costs realized due to open positions. Overall, the Community Programs are on budget through May 2013.

The Community Treatment Center is reporting a deficit of \$429K YTD through May 2013. Depreciation accounts for \$278K of the deficit and the result is an unfavorable levy impact of \$151K. The CTC continues to see lower revenues as a result of a lower hospital census and fewer clients paying privately in the nursing home. Revenues are about 6% lower than budget. The CTC has realized lower wage and fringe costs which offset the lower revenues realized year to date. Overall, expenses are lower than budget by %.

VANDYCK/ANDREWS moved to receive and place on file.
Motion was carried unanimously.

7. **Statistical Reports**
- a. Monthly Inpatient Data – Community Treatment Center
 - b. Monthly Inpatient Data – Bellin Psychiatric Center
 - c. Child Protection – Child/Abuse/Neglect Report
 - d. Monthly Contract Update
- Please refer to the packet which includes this information.
8. **Request for New Non-Continuous Vendor**
Please refer to the packet which includes this information.

9. **Request for New Vendor Contract**
Please refer to the packet which includes this information.
10. **Other Matters**
Next Meeting, Thursday, August 8, 2013
5:15 p.m. – Sophie Beaumont Building, Board Room A
11. **Adjourn Business Meeting**
HUXFORD/ANDREWS moved to adjourn, motion passed unanimously.
Chairman Lund adjourned the meeting at 6:07 p.m.

Respectfully submitted,

Rae G. Knippel
Recording Secretary